

All statements made by applicants for employment on this application form will be checked for accuracy. We offer equal employment opportunities to all persons without discrimination on the basis of race, color, religion, age, sex, genetic information, national origin, citizenship status, physical or mental disability, or past, present, or future service in the Uniformed Services of the U.S., or any other legally protected status. If you need help to fill out this application form or during any phase of the application, interview, or employment process, please notify the Human Resources Officer to discuss reasonable accommodations. The use of this form does not mean there are positions open and does not obligate us in any way.

CarMasters Automotive, LLC Application for Employment

Name: _____ Date: ___/___/___

Address: _____ Position applied for: _____

City/State/Zip: _____ Home Phone: _____

Email Address _____ Cell Phone: _____

Social Security #: _____ Do you have a valid Driver's License? Yes No

License #/ST: _____ / ___ # Tickets last 3 yrs: ___ # Accidents last 3 yrs: ___

If under the age of 18, can you produce the necessary work certificate at the time of employment?
Yes No

Type of employment desired? Full-time Part-time Date you can start: ___/___/___

Availability: _____

Have you ever initiated an act of violence in the workplace? Yes No
If yes, please explain (a yes answer will not necessarily disqualify you from employment)

Education	School Name & Location	Course of Study	Graduate?	Degree/Major
High School				
College				
Bus/Tech/Trade or Post College				

Honors received: _____

WORK EXPERIENCE

Start with your present or last place of employment. You may include any verifiable work performed on a volunteer basis, internships, or military service.

Employer Name/Phone: _____/_____

Dates employed from: ___/___/___ to: ___/___/___ Job title: _____

Supervisor's name: _____ May we contact? Yes No

Wages start: _____ final: _____ Reason for leaving: _____

Employer Name/Phone: _____/_____

Dates employed from: ___/___/___ to: ___/___/___ Job title: _____

Supervisor's name: _____ May we contact? Yes No

Wages start: _____ final: _____ Reason for leaving: _____

Employer Name/Phone: _____/_____

Dates employed from: ___/___/___ to: ___/___/___ Job title: _____

Supervisor's name: _____ May we contact? Yes No

Wages start: _____ final: _____ Reason for leaving: _____

REFERENCES

Please list the names of additional work-related references we may call. Individuals with no prior work experience may list school or volunteer related references.

Name	Position/Company	Relationship	Phone

AUTOMOTIVE CERTIFICATIONS/EXPERIENCE

Current ASE/expiration: _____

State Inspection certification VSP # & expiration: _____

EPA MVA: _____

Automotive software that you are proficient with _____

Can you operate (with what type of equipment):

Tow truck (license): _____ Fork lift (license): _____

Front end alignment: _____ Other: _____

APPLICANT CERTIFICATION

I understand and agree that if driving is a requirement of the job for which I am applying, my employment and/or continued employment is contingent on possessing a valid driver's license.

If employed by CarMasters Automotive, I understand and agree that the Company, to the extent permitted by federal, state, and local law, may exercise its right, without prior warning or notice, to conduct investigations of property (including, but not limited to, files, desks, vehicles, and computers) and, in certain circumstances, my personal property.

I understand and agree that as a condition of employment and to the extent permitted by federal, state, and local law, I may be required to sign a confidentiality, non-compete, and/or conflict of interest statement.

I certify that all the information on this application or any supporting documents is complete and accurate to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of any information may result in disqualification from consideration for employment or, if employed, disciplinary action, up to and including immediate dismissal.

I UNDERSTAND THAT NEITHER THIS APPLICATION NOR ANY COMMUNICATION BY A MANAGEMENT REPRESENTATIVE IS INTENDED TO CREATE OR DOES CREATE A CONTRACT OF EMPLOYMENT, OFFER, OR PROMISE OF EMPLOYMENT. I ACKNOWLEDGE THAT IF HIRED BY CARMASTERS AUTOMOTIVE, EMPLOYMENT IS ON AN AT-WILL BASIS. THIS MEANS THE COMPANY IS FREE TO TERMINATE MY EMPLOYMENT AT ANY TIME, WITH OR WITHOUT CAUSE OR ADVANCE NOTICE, IN ACCORDANCE WITH STATE LAW, AND ACCEPTANCE OF EMPLOYMENT IS NOT A CONTRACT OF EMPLOYMENT FOR ANY SPECIFIED TIME. SIMILARLY, I AM FREE TO TERMINATE MY EMPLOYMENT WITH THE COMPANY AT ANY TIME FOR ANY REASON. THIS AT-WILL PROVISION MAY BE MODIFIED OR WAIVED ONLY IN A WRITTEN AGREEMENT SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY AND ME. I AGREE TO CONFORM TO THE RULES AND REGULATIONS OF THE COMPANY, AND I UNDERSTAND THAT THE COMPANY HAS COMPLETE DISCRETION TO MODIFY SUCH RULES AND REGULATIONS AT ANY TIME, EXCEPT THAT IT WILL NOT MODIFY ITS POLICY OF EMPLOYMENT AT-WILL.

I authorize the CarMasters Automotive or its agents to confirm all statements contained in this application as it related to the position I am seeking and to the extent permitted by federal, state, or local law. I agree to complete any requisite authorization forms for the background investigation.

I authorize and consent to, without reservation, any party or agency contacted by this employer to furnish the above-mentioned information. I hereby release, discharge, and hold harmless, to the extent permitted by federal, state, and local law, any party delivering information to the Company or its duly authorized representative pursuant to this authorization from any liability, claims, charges, or causes of action which I may have as a result of the delivery or disclosure of the above requested information. I hereby release from liability the Company and its representative for seeking such information and all other persons, corporations, or organizations furnishing such information.

If hired by CarMasters Automotive, I understand that I will be required to provide genuine documentation establishing my identity and eligibility to be legally employed in the United States. I also understand this Company employs only individuals who are legally eligible to work in the United States.

Applicant Signature: _____ Date: _____

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